



OFFICE USE ONLY: Approved:	SSMP# _____ Date:
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## **SSMP APPLICATION SIMPLE STORMWATER MANAGEMENT PERMIT**

The undersigned hereby submits three (3) copies and one portable document file (PDF) copy of a completed application package required for a Simple Stormwater Management Permit (SSMP) by the Stormwater Management Bylaw of the Town of Middleton and the Stormwater Management Rules and Regulations adopted thereunder. There is no filing fee for Simple Stormwater Permits. Before any occupancy permits are granted, a Simple Stormwater Certificate of Completion (see next page) shall be signed by the applicant.

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I (we) understand that the submittal of this application authorizes members and agents of the Stormwater Permitting Authority or its designee to conduct site visits, monitor site construction work and inspect that the systems continue to function as proposed.

Contact Information for responsible party including email & telephone number available 24 hours per day:

NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

Name, signature, address, and telephone number of owner and/or applicant having a legal interest in the property.

**OWNER**

OWNER
SIGNATURE
ADDRESS
TELEPHONE
EMAIL

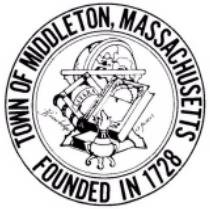
**APPLICANT**

APPLICANT
SIGNATURE
ADDRESS
TELEPHONE
EMAIL

PROJECT LOCATION	ASSESSOR'S MAP/LOT#
ZONING CLASSIFICATION	RESEVOIR WATERSHED DISTRICT? YES/NO
PROPOSED PRINCIPAL USE	ESTIMATED AMOUNT OF DISTURBANCE (sq. ft.)

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1. Attach a sketch or plan that describes the project and the proposed Stormwater Management methods.
  
2. Briefly describe the project and explain how the project meets eligibility requirements:



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3. Describe plans to prevent erosion and control sediments during construction (Attach detail sheet(s) for control methods):

4. Describe plans to perpetually inspect and maintain the stormwater management systems

**DO NOT WRITE BELOW THIS LINE**

**Before an occupancy permit is granted** and after the stormwater structures are installed, the applicant shall certify below that all Stormwater structures associated with the permit were appropriately installed by signing the area below.

**SIMPLE STORMWATER  
CERTIFICATE OF COMPLETION**

**Applicant Name:** \_\_\_\_\_

**Address of Project:** \_\_\_\_\_

I hereby certify that myself or a person under my direct supervision inspected the subject project site and stormwater structures associated with this Simple Stormwater Permit at sufficient intervals of construction progress to determine that they have been installed according to the proposed plan.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Simple Stormwater Management Permit Application Checklist

***The Stormwater Management Permitting Authority has 21 days to issue a permit from the date of submission of a complete application.***

A complete application includes the following:

- A completed Simple Stormwater Management Application (three (3) copies and one portable document file (PDF) copy ) one of which must contain an original signature of the owner (a person with legal interest in the property).
- Description or plan that indicates location of the project and assessor map and parcel information
- A plan or sketch that describes the project
- A brief description of the project, explaining how the project meets eligibility requirements
- A brief description of plans to prevent erosion and control sediments during construction
- A brief description of plans to perpetually inspect and maintain the stormwater management systems
- Detail sheets for Stormwater Infiltration and Erosion Control Methods. Sample detail sheets are available at the Planning Office and website; however, you may propose methods not included in the samples as long as a detail sheet is supplied and the method is approved by the Stormwater Management Permitting Authority.