

MIDDLETON SELECT BOARD
MEETING AGENDA
FULLER MEADOW ELEMENTARY SCHOOL
NATHAN MEDIA CENTER
143 SOUTH MAIN STREET, MIDDLETON, MA 01949
TUESDAY, NOVEMBER 15, 2022
7:00 PM

This meeting is being recorded

This meeting will be a hybrid of in-person and remote via Zoom. To join the meeting remotely, go to:
<https://us02web.zoom.us/j/88938544609?pwd=aHR1bmJwQzluZXdHL2RjYVczYWxNdz09>

- 7:00 pm 1. Business
- Warrant: 2310
 - Minutes: Open Session minutes: 10/4/22, 10/18/22, 11/1/22, 11/8/22
 Executive Session minutes: 9/28/22 #2
 - Town Administrator Updates and Reports
- 7:10 pm 2. Public Comment
- 7:15 pm 3. Ascertainment Public Hearing. Jointly with Cable Advisory Committee: Cable television public hearing to determine whether to issue a cable television license to Comcast; votes may be taken
- 7:35 pm 4. Update from DPW Director Paul Goodwin on Public Works Department; votes may be taken
- 7:50 pm 5. Review and vote on the following (re)appointments; votes may be taken:
- Conservation Commission (1 seat): Peter Goodwin; Jeff Schultz
 - Cultural Council (1 seat): Tamara Gaydos
 - Council on Aging (1 seat): Herman Learmand-Criqui
- 8:00 pm 6. Review and vote to accept the following donations; votes may be taken:
- \$500 for the Middleton Food Pantry from Randi Conley
- 8:05 pm 7. Review and discuss the 2023 holiday schedule; votes may be taken
- 8:10 pm 8. Review and discuss 2023 Annual Town Meeting and Fiscal Year 2024 budget calendar; votes may be taken
- 8:20 pm 9. Review and discuss preliminary 2023 Select Board meeting schedule; votes may be taken
- 8:25 pm 10. Review and discuss request for proposals (RFP) for recruitment; votes may be taken
- 8:30 pm 11. Updates & Announcements
- 8:40 pm 12. Executive Session pursuant to G.L. c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining units; and if necessary pursuant to c. 30A, s. 21(a)(2) relative to the Town Administrator

Upcoming Meetings: November 29
 December 13

Regular Select Board meeting
Regular Select Board meeting

The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

MEETING MINUTES
MIDDLETON SELECT BOARD
Fuller Meadow Elementary School
143 SOUTH MAIN STREET, MIDDLETON, MA 01949
TUESDAY, October 4, 2022
7:00 PM

This meeting was recorded

Present: Chair Kosta Prentakis, Clerk Jeff Garber, Brian Cresta, Rick Kassiotis, Debbie Carbone

Absent:

Others Attending: Town Administrator Andrew Sheehan; Assistant Town Administrator/HR Director Jackie Bresnahan; Planning Board Chair Brian Carroll; ZBA Chair Rich Benevento; Town Planner Katrina O'Leary; Building Commissioner Scott Fitzpatrick; Finance Director/Town Accountant Sarah Wood; Frank Leary, Middleton Food Pantry

7:03 PM With a quorum, Chair Prentakis called the meeting to order.

- **Warrant 2307:** Town Administrator Andy Sheehan provided a brief review of Warrant #2307. He noted that the Town Accountant had reviewed the warrants and requested the Board's approval and requested the Board's approval. After a brief discussion, the Board took the following action:
On a **MOTION** made by **Cresta**, second by **Garber**, the Select Board **VOTED** unanimously to approve the warrant as presented.
- **Minutes Approval:** Minutes were reviewed for September 6, 2022 open and executive sessions.
On a **MOTION** made by **Kassiotis**, second by **Garber**, the Select Board **VOTED** unanimously to approve the minutes as presented.
- **Town Administrator's Report:** Town Administrator Andrew Sheehan provided the Board with information and updates on the following:
 - Last night there was a rally in front of the Flint Public Library in support of the Middleton Elementary School Teachers. I thank everyone involved for making it a respectful gathering. With respect to the teacher negotiations, there have been a number of questions about funding the contract with Free Cash. I received a number of emails about it and others on the negotiating team have received inquiries. We do not use Free Cash as a funding source for our operating budget. Free Cash is not a reliable source of funding. We never know from year to year how much Free Cash we will have. Using non-recurring revenue sources to fund recurring expenditures is a bad financial management practice and is a recipe for disaster. The Town in the past used Free Cash annually to balance the budget. That practice was one of

the reasons we had both an operating budget deficit and a structural budget deficit when I arrived in 2015. The Finance Team, Select Board, and Finance Committee in 2016 made the conscious decision to end the use of Free Cash to fund the operating budget. Eliminating this practice is one of the reasons we were able to get an increase in our bond rating, an increase that brought our bond rating to the second highest available. I look forward to continuing the negotiating process with the Teachers union in the hopes of arriving at an agreement that is respectful of the important work the teachers do and is affordable and fiscally responsible for the Town and its taxpayers.

- We will talk more about it later in the meeting, but I wanted to mention a couple of notes about the October 18th Town Meeting:

- o This week residents should receive the warrant book in the mail. The books were scheduled to arrive at the Post Office this past Saturday.

- o I will host a Pre-Town Meeting at 6:30PM on next Tuesday, October 11 at the Flint Public Library. The public is invited to attend and ask questions. It will also run on cable and online. In addition to discussing Town Meeting articles, it is an opportunity to ask about how Town Meeting works, Town Meeting terminology and procedures, how we decide funding sources, and any other Town Meeting topic.

- Senator Tarr has been coordinating efforts among towns, water utilities, and watershed advocates. The goal is to try to find a long term solution to water supply limitations and ecological challenges facing the Ipswich River. Last week I attended a signing ceremony with the Senator and a group of town administrators, town managers, and others who depend on the Ipswich River. The event was to sign the charter of the North Shore Water Resilience Task Force. The intent of the charter is to get the various stakeholders committed to a framework for developing consensus to address the challenges facing the watershed.

- Finally, I want to extend my congratulations and best wishes to Fire Chief Tom Martinuk. Chief Martinuk will close out his 36 year career this Friday. There will be a reception for him at the Fire Station from 11-2. The public is invited to stop in and wish him well.

Update on 49 South Main Street/10-18 Boston Street 40B negotiations, if necessary; votes may be taken

- Chair Prentakis provided an update that the negotiating team met with the developer. Currently, the developer currently is considering two commercial buildings with green space as well as 47 residential units that could potentially be age restricted.

Public Comment

- Dianne Anderson, 7 Boston St: Ms. Anderson commented on the sale of transfer station stickers and that they should be sold in person. She is seeking for the process to return to the process from before the pandemic. She also commented positive feedback on cable access channel and its staff as well as the access to the COA food pantry, health dept programs, drought information, and pre-town meeting programming that the channel provides.
- Herman Learmand-Criqui, 13 Canyon Road: Mr. Learmand-Criqui commented on the need for enforcement of the water conservation restrictions in town. He also noted that while wells have

unlimited use, wells can fail and people needs to be fined if they are watering in the current level of restriction.

Accept donations from the Food Truck Festival to the Food Pantry and Middleton Council on Aging from James Desrochers

Mr. Desrochers presented the Board with donations from proceeds from the Food Truck Festival. The donations included \$4,200 for the Food Pantry and \$3,000 for the Middleton Council on Aging.

On a MOTION made by **Cresta**, second by **Carbone**, the Select Board **VOTED** unanimously to approve the donations with thanks.

Update and report on Quarter 4 of FY 22 and year end close out by Finance Director Sarah Wood

Finance Director Sarah Wood presented her update to the Board and took their questions. No votes were taken and the full report was included in the Board's meeting packet.

Review and discussion on the DoubleTree liquor license status

Present for the discussion from DoubleTree: Michael Frotten, General Manager; Whitney Gillings, Bluebonnet Consulting; and other representatives of the owners.

The Board reviewed the life safety issues reported to them by the Town's Building Commissioner and Fire Department on the property. After a lengthy discussion of the ongoing issues with the DoubleTree representatives, the Board impressed the needs for communication and responsiveness regarding the property and that the property needed to be in good standing if licenses were to be renewed.

Resident Meghan Walter a former DoubleTree employee also allowed to comment on the ongoing transitions that have happened on the property and the need to support the proprietors.

Representatives from DoubleTree indicated their desire to improve the relationship and the outstanding issues.

On a MOTION made by **Cresta**, second by **Kassiotis**, the Select Board **VOTED** unanimously to place the DoubleTree on the November 29th agenda so the Board can review the inspection items and that they have been addressed.

DoubleTree Atty Gillings and Building Commissioner Fitzpatrick will follow up to ensure all renewal paperwork is received.

Discussion of strategies to develop housing for all Middleton residents, comply with the multifamily zoning requirements for MBTA communities, and achieve safe harbor from Chapter 40B

The Board, along with the Planning Board Chair, ZBA Chair, Town Planning, Building Commissioner, and Town Administration, began with a high level overview of the housing production plan by the Town Planner. A discussion ensued on the goals of the housing production plan as well as the capacity of the Affordable Housing Trust that might be created at the 10/18/2022 Special Town Meeting.

There was also discuss about the Planning Board taking a lead role in advocacy for housing strategies, particularly with clear and concise zoning strategies, and other solutions. No votes were taken, but the Chair of the Planning Board will discuss with his committee and bring feedback to the Select Board on this discussion.

Review and discussion of Masconomet School Resource Officer FY24 agreement

This is a renewal of the school resource officer agreement currently in place and makes no changes to the program.

On a MOTION made by **Cresta**, second by **Garber**, the Select Board **VOTED** unanimously to approve the agreement for FY 24.

Review and discuss inter-municipal agreement with the Town of Danvers regarding shared Information Technology services

The Assistant Town Administrator provided a brief update on the process of this agreement with the Town of Danvers. As Danvers is waiting on review by legal counsel, no votes were taken.

Review and discuss October 18, 2022 Special Town Meeting

The Town Administrator provided a final document of the financial amounts proposed at the October 18, 2022 Special Town Meeting. He also provided an update on the Finance Committee's review of the articles.

Updates & Announcements

Member Kassiotis provided an update on the Rail Trail project.

Both Executive Sessions on the agenda were passed over.

10:22 PM Adjourn

With no further business, the October 4th meeting of the Select Board adjourned at 10:22 PM.

Respectfully submitted,

Jackie Bresnahan

Jackie Bresnahan, Minutes Secretary
Middleton Select Board
October 4, 2022 – Open Session

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Jeff Garber, Select Board Clerk

Documents either distributed to the Select Board before the meeting in a packet or at the meeting:

- Agenda: October 4, 2022
- Minutes: September 6, 2022 OS; September 6, 2022 ES #1; September 6, 2022 ES #2
- Warrant #2307
- Quarter 4 Report Memo from Finance Director Sarah Wood
- IMA between Towns of Topsfield, Boxford, Middleton, and the Masconomet Regional School District for School Resource Officer for FY 24
- Updated Draft of the IMA between Towns of Middleton and Danvers for IT Shared Services
- October 18, 2022 Special Town Meeting Warrant
- Chief Martinuk Retirement Party Flyer
- North Shore Water Resiliency Task Force Charter
- DoubleTree Inspection File
- Special Town Meeting Funding Source Report
- Article 22 Master Development Planning Committee slides regarding 105 S. Main Street
- Housing Production Plan for the Town of Middleton

MEETING MINUTES
MIDDLETON SELECT BOARD

Howe-Manning Elementary School
11 CENTRAL STREET, MIDDLETON, MA 01949
TUESDAY, October 18, 2022
6:00 PM

Present: Chair Kosta Prentakis, Clerk Jeff Garber, Brian Cresta, Debbie Carbone

Absent: Rick Kassiotis

Others Attending: Town Administrator Andrew Sheehan; Assistant Town Administrator/HR Director Jackie Bresnahan; Town Moderator Barbara Piselli; Town Counsel Jay Talerman

6:03 PM With a quorum, Chair Prentakis called the meeting to order.

- **Warrant 2308:** The Board reviewed and signed Warrant #2308.

Review and discuss inter-municipal agreement with the Town of Danvers regarding shared Information Technology services

The Assistant Town Administrator provided a brief update on the changes to the agreement.

On a MOTION made by **Cresta**, second by **Carbone**, the Select Board **VOTED** unanimously to approve the agreement with the additional exhibit regarding service levels.

The Town Administrator left for the Finance Committee meeting.

October 18, 2022 Special Town Meeting

Article 14: The Board, along with the Moderator, discussed article 14 regarding Liquor Licensing. Based on feedback from the legislative delegation and the Moderator on the scope of the motion, the Board provided a consensus to the Assistant Town Administrator and Town Counsel regarding drafting an amendment to the motion language that would allow the Board to add more detail to the legislation at a later date through a public hearing process.

The Board also affirmed on a MOTION made by **Garber**, second by **Cresta**, that they would recommend taking no action on Article 10 and would revisit the article in the spring once the municipal complex design was further along. The vote was unanimous.

With no further business, the October 18th meeting of the Select Board adjourned and the members went to Special Town Meeting.

Respectfully submitted,
Jackie Bresnahan

Jackie Bresnahan, Minutes Secretary

Jeff Garber, Select Board Clerk

Documents either distributed to the Select Board before the meeting in a packet or at the meeting:

- Agenda: October 18, 2022
- October 18, 2022 Special Town Meeting Warrant

MEETING MINUTES
MIDDLETON SELECT BOARD
Fuller Meadow Elementary School
143 SOUTH MAIN STREET, MIDDLETON, MA 01949
TUESDAY, November 1, 2022
7:00 PM

This meeting was recorded

Present: Chair Kosta Prentakis, Clerk Jeff Garber, Rick Kassiotis, Debbie Carbone

Absent: Brian Cresta

Others Attending: Town Administrator Andrew Sheehan; Assistant Town Administrator/HR Director Jackie Bresnahan

7:00 PM With a quorum, Chair Prentakis called the meeting to order.

Discussion with Michelle Aitken, Middleton School Committee Chair, regarding status of teacher negotiations

Ms. Aitken provided the Board with a brief update of the process so far. The Board asked questions and provided feedback. Ms. Aitken indicated that the parties had filed for mediation and went over the current offer from the School Committee.

Recommendation and Appointment of Director of Veterans Services

The Assistant Town Administrator went over the search process including the unanimous recommendation of the screening committee which included herself, COA Director Jillian Smith, and outgoing Fire Chief Tom Martinuk. Kevin Welch was there to be presented for the position and gave the Board an overview of his experience and credentials.

On a **MOTION** made by **Garber**, second by **Carbone**, the Select Board **VOTED** unanimously to appoint Kevin Welch as VSO/Director of Veterans Services through June 30, 2025.

Recommendation of Full-time Police Officer Samantha Cila (current reserve)

Officer Cila was present along with Captain Armitage who presented Officer Cila's recommendation to full time to the Board. Member Kassiotis recused himself.

On a **MOTION** made by **Garber**, second by **Carbone**, the Select Board **VOTED** unanimously to appoint Samantha Cila as a full time officer through June 30, 2025.

- **Warrant 2308 and 2309:** Town Administrator Andy Sheehan provided a brief review of Warrants #2308 and 2309. He noted that the Town Accountant had reviewed the warrants and requested the Board's approval and requested the Board's approval. After a brief discussion, the Board took the following action:
On a **MOTION** made by **Kassiotis**, second by **Garber**, the Select Board **VOTED** unanimously to approve the warrant as presented.
- **Minutes Approval:** Minutes were reviewed for 9/20/22 and 10/13/2022 open sessions as well as 9/20/22 ES #1 and 10/1/22 executive sessions.
On a **MOTION** made by **Garber**, second by **Kassiotis**, the Select Board **VOTED** unanimously to approve the open session minutes as presented.
On a **MOTION** made by **Garber**, second by **Carbone**, the Select Board **VOTED** unanimously to approve the executive session minutes as presented.

7:30 pm Joint Session with the Flint Library Board of Trustees

The Board was joined as this time by Trustees: Donna Bambury, Chair; Erin Bennett; Allison Sloan; and Maria Paikos-Hantzis.

Candidates for Trustee included: Maura Buser, Tim Houten, Amy Hussey, Susan Piccole

All four candidates were interviewed by the Trustees and the Select Board. All four candidates indicated their willingness to run for the position in the spring. The Select Board also asked the Trustees what they are looking for in a member and the Trustees are hoping the new member would serve as their Treasurer.

On a **MOTION** by **Garber**, and a second by **Carbone**, all four candidates were nominated for the position.

Roll Call Vote:

SLOAN – Ms. Buser

BENNETT – Mr. Houten

BAMBURY – Ms. Piccole

PAIKOS-HANTZIS – Ms. Buser

CARBONE – Mr. Houten

KASSIOTIS – Mr. Houten

GARBER – Mr. Houten

PRENTAKIS – Mr. Houten

The Trustees adjourned and left at 7:55 pm while the Select Board meeting continued.

- **Town Administrator's Report:** Town Administrator Andrew Sheehan provided the Board with information and updates on the following:
 - Early Voting continues during Town Hall hours through Friday, November 4th at Memorial Hall.

- Join us at 11 am on November 11th in front of the Flint Public Library for Veterans Day Services, collation to follow at Legion at 69 River Street. Memorial Day Committee have arranged services and they will be requesting in December for a rename to Patriotic Observance Committee.
- Thank you to everyone who attended October 18th Special Town Meeting. We appreciate everyone who attended so we could complete business
- Board and Committee openings- apply at www.middletonma.gov
 - Board of Appeals – Alternate
 - Council on Aging
 - Cultural Council
 - Industrial and Commercial Design Review - 2 Alternates
 - Municipal Property Tax Relief
 - Affordable Housing Trust – 2 at large seats

Update on 49 South Main Street/10-18 Boston Street 40B negotiations, if necessary; votes may be taken

- Chair Prentakis provided an update that the developer had a meeting on October 20 at the library with the abutters that had about 30-35 attendees. The developer reviewed the option. Mr. Prentakis also noted that the developer would be filing with the ZBA next week and that once the ZBA filing occurred and the project was in the ZBA process, these updates during Select Board meetings would no longer continue.

Public Comment

- There was no public comment.

Review and discuss October 18, 2022 Special Town Meeting

The Town Administrator provided a final document of the financial amounts approved at the October 18, 2022 Special Town Meeting. The Board will also be advertising for seats on the newly formed affordable housing trust.

Review and discuss intermunicipal agreement with the Towns of Topsfield and Boxford for the expansion of the Public Health Excellence Grant Program

The Board received a memo and brief update on the program.

On a MOTION made by Kassiotis, second by Carbone, the Select Board **VOTED** unanimously to approve the IMA.

Review and vote to accept the donation of \$5,000 for the Middleton Food Pantry from the Institution for Savings Charitable Foundation

On a MOTION made by Kassiotis, second by Carbone, the Select Board **VOTED** unanimously to accept the donation with thanks.

Updates & Announcements

Chair Prentakis noted that the regional school feasibility study is ongoing and that there will be a meeting on governance on November 17th.

Member Kassiotis wanted to congratulate and thank John Black who recently retired after 19 years of service with the Department of Public Works.

Both Executive Sessions on the agenda were passed over.

8:25 PM Adjourn

With no further business, the November 1st meeting of the Select Board adjourned at 8:25 PM.

Respectfully submitted,

Jackie Bresnahan

Jackie Bresnahan, Minutes Secretary

Jeff Garber, Select Board Clerk

Documents either distributed to the Select Board before the meeting in a packet or at the meeting:

- Agenda: November 1, 2022
- Minutes:
 - Open Session: 9/20/2022, 10/13/2022
 - Executive Session: 9/20/2022 #1, 10/1/22
- Warrant #2308 and 2309
- Resume for VSO Candidate Kevin Welch
- Letter of Recommendation for Officer Cila from Chief Sampson
- Procedures for filling vacancies on elected boards and committees
- MGL on filling elected vacancies
- Candidate letters of interest for Board of Trustees
- Email from Jackie Bresnahan to candidates for Board of Trustees with meeting information
- October 18, 2022 Special Town Meeting Result of Votes
- Plan of Land 85 S. Main Street
- Liquor License Special Legislation
- Report on Public Health Excellence Grant to date
- Draft IMA on Public Health Excellence with Topsfield, Boxford, and Middleton
- Donation for Food Pantry from Institution for Savings

*Middleton Select Board
November 1, 2022 – Open Session*

*Meeting Minutes
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- Early Voting Flyer
- Resignation from Zoning Board of Appeals from Meghan Walter
- Correspondence from Public Records Division to Town Clerk
- Memo from Jeff Sands, Asst Superintendent regarding Masconomet School Enrollment figures

MEETING MINUTES
MIDDLETON SELECT BOARD

Middleton Council on Aging
38 MAPLE STREET, MIDDLETON, MA 01949
TUESDAY, November 8, 2022
4:00 PM

Present: Chair Kosta Prentakis, Clerk Jeff Garber, Brian Cresta (arrived late); Debbie Carbone; Rick Kassiotis

Absent:

Others Attending: Town Administrator Andrew Sheehan; Assistant Town Administrator/HR Director Jackie Bresnahan

4:12 PM With a quorum, Chair Prentakis called the meeting to order.

Discuss Disposition of Municipal Property – Work Session

All properties were discussed. No final decisions were made.

- 65 North Main St
 - Police Department: business zoned. Likely to be sold
- 4 Lake St
 - Fire Station: Follow up needed on structural analysis of wall, demolition estimates, and costs for design, paving, and landscaping. Likely additional parking for library.
- 38 Maple St
 - COA: two options
 - Could be sold for housing with historic restrictions
 - Could be used for other historical purposes
 - Town Administration will review current operating costs, needed upgrades, and other financial implications ahead of the next discussion on this item.
- 48 S. Main St
 - Memorial Hall: Board interested in exploring affordable housing while maintaining historical looking façade and sensible density
 - Administration to review current operating costs, capacity, other financial implications ahead of next meeting
- Other Properties
 - Locust St
 - Some discussion on amount of available land. Likely some land could be sold, but Board would research and restrict purpose.
 - Natsue Way
 - Discussion about sale or lease of some of the parcels

- Board would like to see any current inherited leases redone under MGL.
- Follow up on status of marine lease at upcoming meeting.
- 40 School St
 - Property needs to be resecured
 - Board asked Administration to review with Counsel what needs to occur.

Board provided initial feedback and open questions on all properties. The Board will have another work session once Administration has done research and answered most of the open questions provided.

Discussion of potential transition

The Board discussed the upcoming potential transition due to the Town Administrator's candidacy with another community. The Board came to a consensus on hiring a recruitment firm if that takes place and identifying a transition plan as soon as feasible, if needed.

Updates and Announcements

No updates or announcements were provided

6:56 pm

With no further business, the November 8th meeting of the Select Board adjourned at 6:56 pm.

Respectfully submitted,

Jackie Bresnahan

Jackie Bresnahan, Minutes Secretary

Jeff Garber, Select Board Clerk

Documents either distributed to the Select Board before the meeting in a packet or at the meeting:

- Agenda: November 8, 2022
- Handout regarding disposition of properties under Chapter 30B



OFFICE OF THE TOWN ADMINISTRATOR

Town of Middleton
Memorial Hall
48 South Main Street
Middleton, MA 01949-2253
978-777-3617
www.middletonma.gov

3.

**TOWN OF MIDDLETON
TAX CLASSIFICATION HEARING**

The Middleton Select Board will hold a public hearing on Tuesday, November 29, 2022 at 7:30PM. The purpose of the hearing is to determine the percentages of the tax levy to be borne by each class of property for Fiscal Year 2023, in accordance with Massachusetts General Laws Chapter 40, Section 56 and Chapter 797 of the Acts and Amendments thereto.

Interested taxpayers are encouraged to present oral testimony at the hearing or may submit information in writing to the Select Board's Office no later than November 29, 2022.

Please publish in the *Salem News* on Monday, November 21, 2022.

Submit bill to: Select Board
 48 South Main Street
 Middleton, MA 01949

 978-777-3617

MISC MERCHANDISE

WARNING

If you get an email or cashiers check for more than the asking price for your pet, vehicle or merchandise asking you to refund the difference it is likely a scam. Seller Beware!

PUBLIC NOTICES

PUBLIC NOTICES

TOWN OF DANVERS
PUBLIC HEARING

Notice is hereby given that in accordance with Section 56 of Chapter 40 of M.G.L., the Select Board of the Town of Danvers will conduct the Annual Tax Classification Hearing on November 15, 2022 at 7:00 P.M. at the Danvers Town Hall, 1 Sylvan Street, Danvers, MA, as part of their regularly scheduled meeting on the issue of allocating the property tax levy among the four property classes for fiscal year 2023 and the residential, open space and small commercial exemption options. **ALL INTERESTED CITIZENS MAY ATTEND AND SUBMIT COMMENTS.**
SN - 11/7, 11/9/22

NOTICE OF CABLE TELEVISION
PUBLIC HEARING

The Select Board of the Town of Middleton, Massachusetts, as Issuing Authority for a cable television license under M.G.L. c.166A, will hold a public hearing on Tuesday, November 15, 2022 at 7:15 p.m. The public hearing will be held in the Nathan Media Center in the Fuller Meadow School, 143 South Main Street, Middleton, MA 01949. The purpose of the public hearing will be to determine whether to issue a cable television license to Comcast. All applications, reports, statements and license drafts to be considered at the hearing that constitute public records under state law are available for public inspection during regular business hours and for reproduction at a reasonable fee. Members of the public are invited to attend and be heard on the topic: (a) whether the current cable operator is in full compliance with its currently-existing cable license; and (b) what are the Town's future community cable-related needs.
SN - 10/31, 11/07/2022

INVITATION FOR BIDS

The Town of Marblehead, the Awarding Authority, invites bids for The Abbot Public Library Renovations located at 235 Pleasant Street Marblehead, MA, on or before 2:00PM, local time, November 23, 2022 for Filed Sub-Bids and on or before 2:00PM., local time, December 7, 2022 for General Bids. The General Contractor shall be DCAMM certified.

THIS PROJECT IS BEING REBID.

THIS PROJECT IS BEING ELECTRONICALLY BID AND HARD COPY BIDS WILL NOT BE ACCEPTED.

BidDocsOnline
www.biddocsonline.com

MISC MERCHANDISE

Travel Pro Upright luggage, 4 piece soft side 2 large, 2 small with overside capacity. Plus barracks foot locker..... Call (781) 599-9355

PETS & FREE PETS

ATTENTION!
ATTENTION!

Beware of anyone replying to your ad offering to send you a check for shipping and you sending them back the difference.
Also beware when responding to classified ads that ask you to send shipping cost.
Possible scam!

AUSSIEDOODLES 4 Male Aussiedoodles ready to go to their new home... both parents are health tested and clear of all genetic diseases puppies come with a health guarantee, 30 days free pet insurance and microchipped. For more info call Anita at 508-728-3697

PUBLIC NOTICES

PUBLIC NOTICES

COMMONWEALTH OF
MASSACHUSETTS
THE TRIAL COURT
PROBATE AND FAMILY COURT

Essex Division
Docket No. ES22P3051EA

Estate of:

Michael F. Tierney

Date of Death:

08/24/2022

INFORMAL PROBATE
PUBLICATION NOTICE

To all persons interested in the above captioned estate, by Petition of Petitioner Ellen P. Miller of Danvers, MA, a Will has been admitted to informal probate. Ellen P. Miller of Danvers, MA, has been informally appointed as the Personal Representative of the estate to serve without surety on the bond.

The estate is being administered under informal procedure by the Personal Representative under the Massachusetts Uniform Probate Code without supervision by the Court. Inventory and accounts are not required to be filed with the Court, but interested parties are entitled to notice regarding the administration from the Personal Representative and can petition the Court in any matter relating to the estate, including distribution of assets and expenses of administration. Interested parties are entitled to petition the Court to institute formal proceedings and to obtain orders terminating or restricting the powers of Personal Representatives appointed under informal procedure. A copy of the Petition and Will, if any, can be obtained from the Petitioner.
SN - 11/7/22

NOTICE OF MORTGAGEE'S SALE OF REAL ESTATE

Premises: 27 Aborn Street, Peabody, MA 01960

By virtue and in execution of the Power of Sale contained in a certain mortgage given by Jo Ann L. Lawnsby to Bank of America N.A. and now held by Bank of America, N.A., said mortgage dated January 5, 2010 and recorded in the Essex County (Southern District) Registry of Deeds in Book 29206, Page 136, said mortgage was assigned from Bank of America to Champion Mortgage Company by assignment dated September 26, 2012 and recorded with said Registry of Deeds in Book 31806, Page 497; said mortgage was assigned from Nationstar Mortgage, LLC d/b/a Champion Mortgage Company to Bank of America, N.A. by assignment dated May 1, 2019 and recorded with said Registry of Deeds in Book 37615, Page 552; for breach of the conditions in said mortgage and for the purpose of

PETS & FREE PETS



BERNADOODLE PUPS

Beautiful, home raised, health cert, up to date shots. Hypo-allergenic. Parents on site.
\$2,000. Call 603-581-8111



ENGLISH BULLDOGS -M/F

Available now. AKC registered
Up to date on all vaccinations. Family raised
Welcome to come meet the pack. \$3,000
and under Call or text 978-288-9233

PETS & FREE PETS

CAVALIER KING CHARLES SPANIEL PUPPIES
4 available NOW. 1 tri female, 1 ruby female,
1 blenheim female, 1 brown & black male.
Up to date on shots, deworming, health
certificate. Parents on premises. \$2500.
Call or text 508-642-7904 Salisbury MA

YOU'LL ♥ THIS



PLAYFUL MINI GOLDENDOODLE PUPS

Ready to go home now! Come visit them by appointment. Health certificate, shots,
1-year health guarantee. Around 30 pounds
full grown. Hess Family Beautiful Puppies,
\$2,500. (413) 287-8708 RUSSELL, MA



SIBERIAN HUSKY: Ready 11/20,
shots, vet checked. 1 male, Tan/white. \$250
holding deposit, plus \$1000 to pick up. Text
617-890-8684

PUBLIC NOTICES

PUBLIC NOTICES

SALEM CONSERVATION
COMMISSION

978-619-5685

Will hold a public hearing for Scott Patrowicz, Land Development Engineering, on behalf of the North Shore YMCA, for the new construction of two buildings, re-construction/expansions to three existing buildings and associated stormwater site work located at Children's Island, Salem, within an area subject to protection under the Wetlands Protection Act MGL c.131\$40 and Salem Wetlands Protection & Conservation Ordinance.

The public hearing will be held Tuesday, November 15, 2022 at 6:30pm via remote participation with instructions posted to salem.com no later than November 8, 2022 in accordance with Chapter 107 of the Acts of 2022.
SN - 11/7/22

TOWN OF HAMILTON
TREE WARDEN/PLANNING
BOARD

NOTICE OF PUBLIC HEARING

In accordance with Massachusetts General Laws, Chapter 87, Public Shade Tree Law, Section 3 (Cutting of Public Shade Trees; Hearing; Damages) and Chapter 40, Power and Duties of Cities and Towns, Section 15C (Scenic Road Designation; Improvements; Fines), the Town of Hamilton Tree Warden and Hamilton Planning Board will hold a Public Hearing regarding an application from National Grid to remove public shade trees on Tuesday, November 15th, 2022, at 7:00 PM.

The Zoom link will be available at the Town of Hamilton Planning Board

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Jackie Bresnahan

From: Kosta Prentakis <keprentakis@verizon.net>
Sent: Friday, November 4, 2022 9:41 AM
To: Andrew Sheehan; Jackie Bresnahan
Subject: Fw: Conservation Commission vacancy

[CAUTION:] This message was sent from outside of the Town of Middleton. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.
FYI

Sent from the all new AOL app for iOS

Begin forwarded message:

On Thursday, November 3, 2022, 3:52 PM,

Good afternoon Kosta,

I have an interest in filling the vacancy on the Conservation Commission left by the resignation of Gerry Gove.

I can be reached @

Peter Goodwin



Town of Middleton
Memorial Hall
48 South Main Street
Middleton, Massachusetts
01949-2253
978-774-3589
www.middletonma.gov

TOWN OF MIDDLETON TALENT BANK APPLICATION

The Select Board maintains a Talent Bank of names of citizens of Middleton willing to serve on boards, commissions and committees. Names in this file are available for use by all Town Departments.

Names: Jeff Scholtz Telephone: _____
Address: Po Box 622 Bus. Telephone: _____
Email Address: _____

Occupation: Contractor Retired

Background Experience: Managed Construction Projects Recently was a
Manager for Mother Const Co.

I am interested in serving on Town Boards and Committees involved in the following areas:
(Please check all that apply. The Board encourages you to attach a recent resume if available.)

<input type="checkbox"/> Board of Health	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Council on Aging	<input checked="" type="checkbox"/> Historical Commission
<input type="checkbox"/> Finance Committee	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Industrial Commercial Development Review Committee
<input checked="" type="checkbox"/> Conservation Commission	<input type="checkbox"/> Zoning Bylaw Review Committee
<input type="checkbox"/> Cultural Council	Other: _____
Other: _____	Other: _____

Amount of Time Available: Open

Are you available year round for committee meetings? Yes ☒ No ☐
If not, when are you available?

_____ Winter _____ Spring _____ Summer _____ Autumn

Are there any Boards or Committees in which you are particularly interested?

Planning Board, Conservation,

Jeff Scholtz Signature 11-4-2022 Date

Please submit all responses to the Town Administrator's Office via the mailing address above or via email at:
jackie.bresnahan@middletonma.gov



Town of Middleton
Memorial Hall
48 South Main Street
Middleton, Massachusetts
01949-2253
978-774-3589
www.middletonma.gov

TOWN OF MIDDLETON TALENT BANK APPLICATION

The Select Board maintains a Talent Bank of names of citizens of Middleton willing to serve on boards, commissions and committees. Names in this file are available for use by all Town Departments.

Names: Tamara Gaydos Telephone: _____

Address: _____ Bus. Telephone: _____

Email Address: _____

Occupation: archivist

Background Experience: I served on the Boxford Cultural Council from 1998-2001 as Treasurer
and worked for the Peabody Essex Museum for 13 years as an archivist.

I am interested in serving on Town Boards and Committees involved in the following areas:
(Please check all that apply. The Board encourages you to attach a recent resume if available.)

<input type="checkbox"/> Board of Health	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Finance Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Industrial Commercial Development Review Committee
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Zoning Bylaw Review Committee
<input checked="" type="checkbox"/> Cultural Council	Other: _____
<input type="checkbox"/> Other: _____	Other: _____

Amount of Time Available: 5-10 hours/week

Are you available year round for committee meetings? Yes ☒ No ☐
If not, when are you available?

☐ Winter ☐ Spring ☐ Summer ☐ Autumn

Are there any Boards or Committees in which you are particularly interested?

Tamara Gaydos
Signature

11/4/2022
Date

Please submit all responses to the Town Administrator's Office via the mailing address above or via email at:
jackie.bresnahan@middletonma.gov

Tamara Gaydos

, Middleton, MA 01949

Executive Summary

Certified archivist with expertise in arrangement, description, and preservation of archival materials and cataloging. More than 15 years of experience including staff management; budgeting; strategic planning; archival appraisal and cataloging; research; preservation; and public speaking.

Professional Experience

Archival Consultant, April 2022-August 2022

Lawrence Public Library, Special Collections, Lawrence, MA

- Assessed collection to identify what should be deaccessioned
- Developed a collection policy
- Assessed unprocessed materials and help to prioritize processing projects
- Oversaw and supervised one or two processing projects
- Developed a manuscript processing manual

Archivist (term), December 2020-December 2021

Haverhill Public Library, Special Collections, Haverhill, MA

- Arranged, described, and wrote finding aids for manuscript collections.
- Created records for archival accessions, collections, and photographs into PastPerfect database to be available online.
- Worked with donors to acquire material for Special Collections department.

Manuscript Librarian, June 2007-June 2020

Phillips Library at the Peabody Essex Museum, Salem, MA – The Peabody Essex Museum is considered one of the oldest continuously operating museums in the United States. The Phillips Library holds numerous historic collections ranging from maritime history to Essex County, Massachusetts, records.

- Arranged, described, and wrote finding aids for Phillips Library manuscript collections. Cataloged MARC records into online database and uploaded them to OCLC.
- Processed new acquisitions including re-housing and cataloging.
- Supervised full-time employees, graduate student interns, and volunteers in processing collections.
- Developed policies, procedures, and workflows for manuscript processing and wrote processing and cataloging manuals.

- Advised Library Director on which manuscript items to accept/purchase.
- Visited donors to appraise their collections.
- Purchased manuscript items at auction and through dealers.
- Assisted patrons in Reading Room on a regular basis.
- Implemented ArchivesSpace at and contributed to post-migration data cleanup
- Digitized and wrote metadata for items in the collection.
- As part of the NetX onboarding team, created library attributes and reviewed software for suitability to house library digital objects.
- As part of the Aeon selection and onboarding team, reviewed and suggested changes to customize the software.
- As part of the Library Initiative Team, interviewed vendors for cataloging project, created a cataloging plan, reviewed budget suggestions, and contributed to moving plan. Created standards for vendor cataloging of manuscript material.
- Along with the library staff, planned and executed two major moves to new locations.

NHPRC Grant Project Manager, October 2011-September 2013

Phillips Library at the Peabody Essex Museum, Salem, MA

- Applied for grant, created work plans, hired and supervised Assistant Manuscript Processor, and managed budget.
- Arranged, described, and wrote finding aids for collections covered by grant.
- Cataloged MARC records into online database and sent them to OCLC.
- Produced reports to the granting agency.
- Encoded finding aids into EAD.
- Customized the display of finding aids in CONTENTdm and uploaded xml files.
- Project was finished on time and under budget.

Processing Assistant, January 2007-July 2007

Northeastern University, Boston, MA

Assisted in the processing and creation of finding aids of Boston-based social justice and service organizational records (Citywide Educational Coalition, Sociedad Latina, and Urban League of Eastern Massachusetts). This was a grant-funded position.

Education

M.S. in Library and Information Science, May

Concentration in Archives

Simmons College, Boston, MA

B.S in Languages Major: Russian Minor: Business

Georgetown University, Washington, D.C.

Professional Affiliations

New England Archivists, member since 2004

Society of American Archivists, member since 2004

Society of American Archivists, Museum Archives section, Recording Secretary, 2015-2017

Academy of Certified Archivists, member since 2012

Professional Presentations

"Ghosts of Careers Past" presented at the Mid-Atlantic Regional Archives Conference Fall Conference, November 2013, Philadelphia, PA

"Ask an Archivist" panelist at Society of American Archivists Annual Meeting, August 2015, Cleveland, OH

"Moving, Moving, Moving" panelist at Society of American Archivists Annual Meeting, August 2016, Atlanta, GA

Skills

Experienced with ArchivesSpace, Voyager, MARC, OCLC Connexion, CONTENTdm, oXygen,

Word, Excel, PowerPoint, WordPress, Adobe Acrobat, Photoshop, PastPerfect

Knowledge of EAD, DACS, RDA, XML, LCSH, DCRM(MSS), and AAT

Good reading knowledge of Russian and Spanish

Community Service

American Association of University Women

Member

1996-present

Chair, College Connection Committee, North Shore

Area Branch

2015-2018, 2021-2023

Administrative Assistant to the Massachusetts Board

2012-2014

Branch Co-President, Membership Vice-President

1996-2010



Town of Middleton

Memorial Hall
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Middleton, Massachusetts
01949-2253
978-774-3589
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TOWN OF MIDDLETON TALENT BANK APPLICATION

The Select Board maintains a Talent Bank of names of citizens of Middleton willing to serve on boards, commissions and committees. Names in this file are available for use by all Town Departments.

Names: HERMAN LEARMOND-CRIQUI Telephone: _____

Address: _____, MIDDLETON Bus. Telephone: _____

Email Address: _____

Occupation: TECHNICAL ACCOUNT MANAGER

Background Experience: ALREADY ASSIST WITH MCOA and FRIENDS OF MCOA.

I am interested in serving on Town Boards and Committees involved in the following areas:
(Please check all that apply. The Board encourages you to attach a recent resume if available.)

<input type="checkbox"/> Board of Health	<input type="checkbox"/> Recreation Commission
<input checked="" type="checkbox"/> Council on Aging	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Finance Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Industrial Commercial Development Review Committee
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Zoning Bylaw Review Committee
<input type="checkbox"/> Cultural Council	<input checked="" type="checkbox"/> Other: <u>AFFORDABLE HOUSING TRUST</u>
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____

Amount of Time Available: _____

Are you available year round for committee meetings? Yes ☒ No ☐
If not, when are you available?

☒ Winter ☐ Spring ☒ Summer ☒ Autumn

Are there any Boards or Committees in which you are particularly interested?

Herman Learmond-Criqui
Signature

11/7/2022
Date

Please submit all responses to the Town Administrator's Office via the mailing address above or via email at:
jackie.bresnahan@middletonma.gov



Council on Aging
Old Town Hall
38 Maple Street
Middleton, MA. 01949
978-777-4067
www.townofmiddleton.org

6.

Nov 1, 2022

Board of Selectmen
48 South Main Street
Middleton, MA. 01949

Re: Middleton Food Bank Donations

Please add the following donation to your agenda for acceptance by the Board of Selectmen for the Middleton Food Pantry, and notify me when the check has been accepted so that it can then be deposited.

Thank you,

Jillian Smith

Jillian Smith
COA Director

A donation has been made payable to the Town of Middleton Food Pantry:

Date: 10/28/22

Name: Randi Conley

Donation: \$500.00

Check Number 1527

This donor would like to remain anonymous

Yes

xx No



RANDI C. CONLEY

09/07

1527

28 October 2022

6-7017/2110
39

Pay to the
order of

Middleton Food Pantry

\$ 500.00

Five hundred only

Dollars



Security
Features
Detailed on
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Citizens Circle Account



Citizens Bank
Massachusetts

For

Fuller Pond

Randi C Conley

WP

Harvard Check



OFFICE OF THE TOWN ADMINISTRATOR

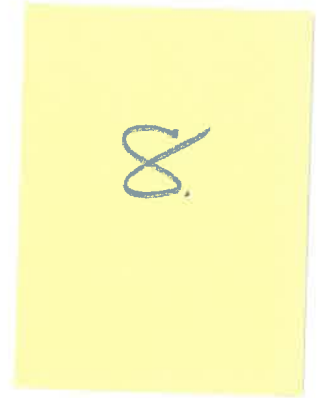
Town of Middleton
Memorial Hall
48 South Main Street
Middleton, MA 01949-2253
978-777-3617
www.middletonma.gov

7.

2023 HOLIDAY SCHEDULE

<u>Holiday</u>	<u>Date Observed</u>
New Year's Day, January 1	Monday, 1/2/23
Martin Luther King, Jr. Day, 3 rd Monday in January	Monday, 1/16/23
Washington's Birthday/Presidents' Day, 3 rd Monday in February	Monday, 2/20/23
Patriots' Day, 3 rd Monday in April	Monday, 4/17/23
Memorial Day, Last Monday in May	Monday, 5/29/23
Juneteenth Independence Day, June 19th	Monday, 6/19/23
Independence Day, July 4th	Monday, 7/4/23
Labor Day, 1 st Monday in September	Monday, 9/4/23
Columbus Day/Indigenous Peoples Day, 2 nd Monday in October	Monday, 10/9/23
Veterans' Day, November 11th	Friday, 11/10/23
Thanksgiving, 4 th Thursday in November	Thursday, 11/23/23
Christmas, December 25th	Monday, 12/25/23

CALENDAR
FY2024 OPERATING AND CAPITAL BUDGETS
MAY 9, 2023 ANNUAL TOWN MEETING
MAY 16, 2023 ANNUAL TOWN ELECTION

**2022**

Thursday, December 15 FY24 budget instructions distributed to departments

2023

Monday, January 2 Nomination papers for elected Town offices available

Wednesday, January 4 Operating budget requests due to TA's Office

Monday, January 9 Deadline for Roadway Acceptance Petitions (Town Code 383-2)

January 9-17 Operating budget meetings with TA, ATA, FD

Tuesday, January 10 Select Board votes to open the ATM warrant

Monday, January 16 Martin Luther King, Jr. holiday

Fri.-Sat., Jan. 20-21 MMA Annual Meeting

Monday, January 30 Operating budget book/link to SB, FinCom

Tuesday, January 31 Petition articles and zoning amendments due at Town Administrator's Office by 5:00PM

Saturday, February 4
8:30AM-4:00PM Operating budget summit, Fuller Meadow School

Monday, February 6 Capital budget requests due to TA's Office

February 6-13 Capital budget meetings with TA, ATA, FD

Tuesday, February 14 Non-petition warrant articles due to Town Administrator's Office by 5:00PM

Friday, February 17 Deadline to submit legal notice to newspaper for March 8 Planning Board public hearing on zoning amendments

Monday, February 20 Presidents' Day holiday; start of school vacation week

Tuesday, February 21 Select Board votes to close ATM warrant

Wednesday, February 22 1st legal ad in newspaper for Planning Board public hearing on zoning amendments

Wednesday, March 1 2nd legal ad in newspaper for Planning Board public hearing on zoning Amendments

Tuesday, February 28	Capital budget books/files to SB, FinCom
Friday, March 3	Deadline to submit legal ad to newspaper for 3/30/23 budget hearing
Saturday, March 4 8:30AM-2:00PM	Capital budget summit
Wednesday, March 8	Planning Board Hearing on Zoning Amendments
Friday, March 17	Legal ad in newspaper for 3/30/23 budget hearing
Tuesday, March 28 Until 5PM	Last day for candidates to submit nomination papers for Annual Town Election
Thursday, March 30 7:00PM	Budget Hearing and Warrant Reading: SB, FinCom, Moderator: Flint Public Library
Thursday, April 6	Deadline to submit recommendations, exhibits, maps to TA's Office for inclusion in warrant book
Thursday, April 6	Joint meeting of Select Board & Finance Committee re outstanding budget issues, if needed
Tuesday, April 11	Target date for Constable to post warrant
Tuesday, April 11	Deadline to provide written notice for ballot question to Town Clerk, if any (35 days before Annual Election)
Thursday, April 13	Last day for candidates to object or withdraw their candidacy for elected office
Thursday, April 13	Warrant book to printer
Monday, April 17	Patriots Day holiday; start of school vacation week
Wednesday, April 19 Until 8:00PM	Last day to register to vote for the Annual Town Meeting and Annual Town Election
Friday, April 21	Warrant book to USPS for mailing to households
Tuesday, April 25	Motions meeting with TA, ATA, FD, Moderator, Town Clerk, Town Counsel
Thursday, May 4 6:30PM	Pre-Town Meeting: Flint Public Library
Tuesday, May 9 7:00PM	Annual Town Meeting: Howe Manning School
Tuesday, May 16	Annual Town Election: Fuller Meadow School

Regular Board of Selectmen meetings:

January 10 & 24
February 7 & 21
March 7 & 21

April 4 & 18
May 2, 16, & 30
June 13 & 27

Regular meetings

July and August dates to be determined

9.

2023

-JANUARY-

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-JULY-

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-AUGUST-

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-OCTOBER-

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-NOVEMBER-

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-DECEMBER-

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Correspondence and informational materials

Andrew Sheehan

From: ANNE COTE <HERDRAGONFLY@hotmail.com>
Sent: Sunday, November 06, 2022 9:18 PM
To: Andrew Sheehan
Subject: Curtis oak

[CAUTION:] This message was sent from outside of the Town of Middleton. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.

Hi Andy,

Hope all is well!

On behalf of the Middleton Historical Society and the Middleton Historical Commission, we would like to invite you and the Board of Selectman to a dedication of a plaque at the site of the Great Oak Tree of Middleton, on Peabody Street, Tuesday, November 15th at 4:00pm. It should be brief. Middleton Magazine will be there. Hope you can make it.

Thanks, Anne Cote

Sent from [Mail](#) for Windows

41 PEABODY ST.