

# ACTION TAKEN

## MIDDLETON SELECT BOARD MEETING AGENDA FULLER MEADOW SCHOOL, NATHAN MEDIA CENTER 143 SOUTH MAIN STREET, MIDDLETON, MA 01949 TUESDAY, JUNE 29, 2021 6:30 PM

*This meeting is being recorded*

*This meeting will be a hybrid of in-person and remote via ZOOM. To join the meeting remotely, go to:*

<https://us02web.zoom.us/j/89500039592?pwd=dm1MTWliZUF1ZHV5NIY5MU5aalRSZz09>

6:30 **Executive Session** under GL c. 30A, s. 21(a) (2), to discuss strategy with respect to non-union personnel, namely the Town Accountant/Chief Financial Officer.

7:00 **Adjourn to Open Session**

Motion to approve contract as amended. Approved 5-0

1. 7:00 Warrant: #2127 Approved 5-0  
Minutes: Open Session: June 15, 2021 Approved 5-0  
Town Administrator updates and reports

- Sarah Wood and her team are working on the close-out of FY2021. At its last meeting the Board approved a couple of transfers to cover deficits. Sarah is watching a couple of other areas. We will have transfers on the next Board meeting and the Finance Committee is scheduling a meeting to vote on those transfers. [Fire wages, Fire repairs, PC&L insurance, others]
- We continue to follow the developments in the distribution and allowable uses of American Recovery Plan Act (ARPA) funds. Based on information from the US Treasury, Middleton will receive a total of about \$3M. There are limitations on what the funds can be used for. We are constantly reviewing the guidance to be sure we fully understand the eligible and ineligible uses. One of the challenges is the absence of an approval in advance process. The Treasury leaves it to us to determine eligibility. We want to be crystal clear that we pursue only eligible projects. I am happy to schedule time on a future agenda to discuss our understanding and thoughts on the use of these funds.
- I attended a ribbon cutting today at HealthPlus Urgent Care. They recently opened in the Market Basket Plaza. They are in the center of the right hand wing of the plaza, between Joann Fabrics and Omega Pizza. They offer the usual array of urgent care services, including COVID PCR tests. They are open every day, 8AM-8PM. They also operate a facility in Wilmington so they are not new to the game. We congratulate them on their new location in Middleton and hope for great success.
- Finally, I want to extend my sincerest thank you to Tanya Shallop for all she has given us over the past three years. She created a personnel system where none existed, led the seven town regional IT collaborative, and was a great source of advice and counsel. She is embarking on a great opportunity and I wish you all the best. Thank you for all you did for us.

2. 7:15 Public Comment Period Comment regarding “block the box”

3. 7:30 Joint session with Planning Board to fill three regular seats on the Planning Board until the next Annual Town Election pursuant to c. 41, s. 11, and to fill the Alternate Planning Board seat through June 30, 2022  
Motion to appoint Anthony Degregorio, Joe Kitka, and Jason Burnham as members of the Planning Board and Lisa Sheehan as an alternate. Approved 7-0

4. 7:45 Review and vote to appoint William Renault, Jr. as an alternate member of the Zoning Board of Appeals  
*Approved 5-0*
5. 7:50 Review and vote to accept a donation to the Food Pantry in the amount of \$1,000 from the Independent Order of Odd Fellows Bethesda Lodge #30 *Approved 5-0*
6. 8:00 Review and vote to establish the maximum useful life of the Fire Department Pumper Truck (20 years) and Trash Roll-Off Truck (12 years) authorized under Article 19 of the June 5, 2021 Annual Town Meeting *Approved 5-0*
7. 8:10 New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed  
*Comments regarding the Compensation and Classification Plan and a pole and wire hazard.*

Upcoming Meetings:    July 13            Regular BOS meeting  
                              August 17        Regular BOS meeting  
                              September 7    Regular BOS meeting

*The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Selectboard “Actions Taken” are provided for informational purposes only. They are not a substitute for minutes.*