

# ACTION TAKEN

## MIDDLETON BOARD OF SELECTMEN MEETING AGENDA TUESDAY, OCTOBER 6, 2020 7:00 PM

*This meeting is being recorded*

*Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting will be held via ZOOM, an internet based meeting space. It is the intent that the virtual meeting space will be made accessible to the public; however, if this is not possible despite best efforts, the full and complete transcript of the meeting will be posted on the Town's website as soon as practicable upon the conclusion of the proceedings. To join the meeting, go to*

Join Zoom Meeting

<https://us02web.zoom.us/j/82941759196?pwd=M1I2RHZJZmpYLzQ2SnB2WUU4MkRtZz09>

Meeting ID: 829 4175 9196

Passcode: 125774

929 205 6099 US (New York)

1. 7:00 PM Warrant: #2108 **Approved 4-0**  
Minutes: Open Session: September 22, 2020 **Approved 4-0**  
Town Administrator updates and reports
  - Last Friday we held a groundbreaking for the rail trail. The first phase runs from Essex Street to Central Street. Over time we hope to connect to the Danvers trail near Maple Street. Thanks to all who had a hand in the first phase. Construction is scheduled to begin this week.
  - The Health Department will hold a drive-through flu clinic on Saturday, October 17 from 9AM-1PM. Online registration is required. You can find more information and register by going to the Latest News column on the left side of the Town's website, [www.Middletonma.gov](http://www.Middletonma.gov).
  - Applications are available for property owners who wish to participate in the Senior and Veteran Tax Work-Off Program. Applications are available online and are due back By October 16
  - We have talked a number of times about Transfer Station stickers and the fact that we are selling them online and by mail. To date, we have sold 1,758; of that, 72% have been online and the balance by mail. Thanks to everyone who worked to make this change, including Amy LeMay, Belinda Young, Cassandra Murphy and all the seniors helping process stickers; Paul Goodwin and Ken Gibbons for manning the gate over the weekend and answering residents' questions.
  - We are in need of one more resident to serve on the Zoning Bylaw Review Committee. Anyone interested in volunteering can apply through the Town's website.
  - I want to again thank all the department heads, employees, and volunteers who have been working day in and day out to keep municipal operations going while we all deal with COVID-19. I also want to thank residents and businesses for their efforts and commitment. Simple measures like social distancing and masks have allowed us to consistently keep our case counts low.
2. 7:15 PM Public Comment Period **None**
- ~~3. 7:20 PM Review and vote on application of Serenitee Catering Corp., d/b/a Maggie's Farm, 189 South Main Street (under construction) for a Change of Manager from Anthony Colangelo to Christopher Parmerlee~~
4. 7:30 PM Review letter to Governor and State House delegation regarding COVID reporting **Discussion and Review**

5. 7:35 PM Continue discussion of composition of the Bylaw Review Committee **Discussion**
6. 7:45 PM Vote to close the November 17, 2020 Special Town Meeting warrant **Approved 4-0**
7. 7:50 PM FY20 audit exit interview with Tony Roselli of Roselli, Clark & Associates **Discussion and Review**
8. 8:10 PM Vote to accept the following donations and grants:
  - \$5,000 from the Center for Tech and Civic Life to the Middleton Town Clerk for planning and operationalizing safe and secure election administration in 2020 **Approved 4-0**
9. 8:15 PM Update on regional information technology initiative **Update**
10. 8:25 PM New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed  
**None**

Upcoming Meetings: October 20: Regular BOS meetings  
November 10 & 24: Regular BOS meetings

*The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

**Board of Selectmen “Actions Taken” are provided for informational purposes only. They are not a substitute for minutes.**