

# ACTION TAKEN

## BOARD OF SELECTMEN MEETING AGENDA - REVISED Middleton, MA 01949 Tuesday, April 21, 2020 7:00 PM

*NOTE: Due to the state of emergency in Massachusetts due to the COVID-19 outbreak, this meeting will be held via ZOOM, an internet based meeting space. It is the intent that the virtual meeting space will be made accessible to the public; however, if this is not possible despite best efforts, the full and complete transcript of the meeting will be posted on the Town's website as soon as practicable upon the conclusion of the proceedings. To join the meeting, go to*

<https://zoom.us/j/92838134000?pwd=RFVMSzIRekVRcHJZQ2dRbjBtTVdmUT09>

Meeting ID: 928 3813 4000

Password: 793621

One tap mobile

+13126266799,,92838134000#,,#793621# US (Chicago)

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*This meeting is being recorded*

1. 7:00 PM Warrant: #2022 **Approved 5-0**

Minutes: Open Session: April 7 & 14, 2020 **Approved 5-0**

Town Administrator updates and reports

- The shutdown of the economy is having a dreadful impact on everyone, particularly smaller businesses. We are working with businesses to offer whatever assistance we can provide to help them survive and recover once the shutdown is lifted. We are working on everything from putting them in touch with State and Federal resources to making parking in a municipal lots available to them. Some businesses are using the shutdown as an opportunity to make improvements. Maggie's is planning some work that will close their parking lot until the end of May. I am working with them to make a few spaces available at 105 South Main Street. This will only come into play if things reopen before the end of May, when they should have their parking lot back. We will help others similarly as opportunities arise.
- Dick Nazzaro, chairman of the Zoning Board of Appeals, recently submitted his resignation. Dick has been a very good member and chairman of the ZBA. I want to thank Dick for his service over the years.
- The coronavirus has consumed many of us since it broke in March. That is continuing. Derek Fullerton is going to provide a brief update under public comment. A couple of things to report now:
  - The numbers reported for Middleton by the Mass. Department of Public Health include cases COVID-19 at the Middleton Jail. On our website we have reported the at large numbers and Jail numbers separately. As of today, Middleton has seen 33 confirmed at-large cases of coronavirus/COVID-19 with another 52 cases at the Jail;
  - We revised the COVID-19 information on the website to make it a little neater and easier to navigate. If anyone has ideas or other information they would like to see please email me at [andrew.sheehan@middletonma.gov](mailto:andrew.sheehan@middletonma.gov);
- You will recall that Mass. DEP, Department of Environmental Protection, issued an Order to Complete last year. The Order to Complete had to do with the renewal of our water withdrawal permit and was issued jointly to Middleton and Danvers. We responded several months ago with

our plan of action. This Order to Complete is the reason for article 20 on the Town Meeting warrant. Public water suppliers with groundwater sources are required to put zoning in place to protect the groundwater supplies. Our initial response to DEP committed to bringing this to Town Meeting this spring. Today we received an email from DEP asking for additional information, including the status of the groundwater protection bylaw. We will provide a detailed response to their request. Failure to comply:

- MAY result in fines/penalties
- WILL mean no increase in our water use

I want to thank again all the department heads, employees, and volunteers who have been on the front line of our actions to deal with COVID-19. I also want to thank residents and businesses for their efforts and commitment to social distancing;

2. 7:15 PM Public Comment Period **Derek Fullerton, Middleton Health Director**
3. 7:25 PM Discussion of citizens petition with petitioner Eric Cudmore with respect to Annual Town Meeting warrant article 22 **Discussion**
4. 7:40 PM Review and vote to create COVID-19 Donation Fund and further; vote to adopt COVID-19 Donation Policy **Approved 5-0**
5. 7:50 PM Review and vote to accept donation from Falck Renewables in the amount of \$40,000 to be used for the Council On Aging's meals on wheels and outreach activity **Approved 5-0**
6. 7:55 PM Vote to close and sign the June 20, 2020 Annual Town Election warrant **Approved 5-0**
7. 8:00 PM Continue review and discussion of the June 10, 2020 Annual Town Meeting warrant **Review and Discussion**
8. 8:05 PM Vote to close the June 10, 2020 Annual Town Meeting warrant pending finalization of Article 20 by the Planning Board and subject to non-substantive edits **Approved 5-0**
9. 8:20 PM Review and vote to appoint Craig Hartwell to finish the unexpired term of Richard Nazzaro with an appointment until June 30, 2021 **Approved 5-0**
10. 8:25 New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed

Upcoming Meetings: May 5: Regular BOS meeting  
May 7: Joint Budget Hearing/Warrant Reading  
May 12: Regular BOS meeting  
June 2: Regular BOS meeting  
June 10: Annual Town Meeting

*The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*