



## OFFICE OF THE TOWN ADMINISTRATOR

Town of Middleton  
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March 13, 2020

### **STATEMENT REGARDING CORONAVIRUS**

Dear Residents:

I want to bring everyone up to date on the latest information on the coronavirus pandemic and the Town's response.

At this time, there are no confirmed cases of coronavirus in Middleton. However, as has been widely reported, the number of cases in Massachusetts and nationally increases daily. Public health professionals advise dramatic action to minimize the impact on the most vulnerable segments of the population. These efforts to "flatten the curve" will undoubtedly lead to inconvenience. More information on coronavirus can be found at <https://www.cdc.gov/> or <https://www.mass.gov/>.

In order to best protect our residents and employees, the Town is undertaking the following steps:

**Municipal Offices** Memorial Hall, Inspectional Services, the Light Department, and other municipal offices are closed to the public from Monday, March 16 through Friday, March 20. Town staff will be working and processing payments, licenses, and other business as usual. Residents are encouraged to take advantage of online bill pay <https://middletonma.gov/131/Online-Payments>, permitting <https://www.citizenserve.com/Portal/PortalController>, and other online avenues. The full range of online opportunities is available at <https://middletonma.gov/>. Building, Health, and other inspections will be conducted on a case by case basis to protect employees and residents. More specific information is available at <https://middletonma.gov/221/Inspectional-Services>.

**Flint Public Library** The Flint Public Library and related activities are closed to the public from Sunday, March 15 through Friday, March 20. The Library will be staffed and available to answer questions.

**Senior Center** The Council on Aging/Senior Center and related activities are closed to the public from Monday, March 16 through Friday, March 20. Staff will continue Home Delivered meals. If you are a resident who usually eats lunch at the Senior Center, please call 978-777-4067 and arrangements can be made to add you to the list. Staff will be at the Senior Center and available to answer questions.

**Food Pantry** The Food Pantry is closed. We are exploring the best way of safely providing food to those who need it. Please check back regularly for updates.

**Middleton Elementary Schools** Please see the link on the homepage  
<https://www.tritownschoolunion.com/>

**Masconomet Regional Schools** Please see the updates under Superintendent News &  
Announcements on the homepage <https://www.masconomet.org/Domain/4>

**Essex North Shore Agricultural & Technical High School** Please see the homepage at  
<http://essexnorthshore.org/district/>

**Transfer Station** The Transfer Station will be open regular hours. However, the Swap Shop will be closed in order to prevent close social interactions that could put residents and employees at risk.

**Board and Committee meetings** All in-person board and committee meetings are cancelled the week of March 16-20. Boards and committees that must meet are directed to meet remotely. The Legislature and Governor approved a temporary law allowing meetings to take place remotely. Therefore, all members, support staff, and visitors (attorneys, representatives, applicants, etc.) may call in. Although the rules are relaxed to limit direct interactions the normal posting requirements remain in effect. Also, there are supplementary transcript and broadcast requirements. For more information, please see the Open Meeting Law memo on the coronavirus page.

The coronavirus pandemic is an unprecedented worldwide event. We are doing everything in our power to help stop the spread of the virus. We appreciate your individual efforts to do the same.

Please reach out with questions and comments.

Sincerely,

Andrew J. Sheehan  
Town Administrator