

ACTION TAKEN

BOARD OF SELECTMEN MEETING AGENDA

**Fuller Meadow School
Nathan Media Center
143 South Main Street, Middleton, MA 01949
Tuesday, March 10, 2020
7:00 PM**

This meeting is being recorded

1. 7:00 PM Warrant: #2019 **Approved 4-0**

Minutes: Open Session: February 25, 2020 **Approved 4-0**

Executive Session: February 25, 2020 **Approved 4-0**

Town Administrator updates and reports

- We have spoken extensively about public facilities. One of the challenges we face in many of our buildings is accessibility. I mentioned previously that Tanya received a grant from the Massachusetts Office of Disabilities to have an Americans with Disabilities Act self-evaluation and transition plan prepared. We are retaining the services of the Institute for Human Centered Design to prepare that plan. They have extensive experience in this field. The plan will also give us a better understanding of what we need to do in our existing facilities. The plan should be complete by the end of the fiscal year. Obviously this ties in with the facilities planning we are doing at 105 South Main Street. I will talk about that later under item 8.
- We are keeping up with latest developments on the coronavirus. To date we have been mirroring the recommendations of the Massachusetts Department of Public Health. Our colleagues around the State are monitoring it and we are keeping in touch with them. Our Town Counsel is a good source of information about how various communities are planning for seasonal civic events like Town Meeting. At this time we are advising diligence and common sense and are not recommending cancelling events and activities. We are beginning to see some larger events around the State cancelled and the Council on Aging is curtailing trips to places with large groups. We will continue to monitor it and take appropriate actions.
- Last Saturday, the Board of Selectmen and Finance Committee met in joint session to review the FY21 capital budget. We made excellent progress on that as well as getting closer to a final operating budget. We will continue working on the operating and capital budgets. The next significant event is the formal budget hearing and Annual Town Meeting warrant reading on Thursday, April 2 at 7PM at the Flint Public Library. I am hopeful that will close out the budget development process for FY21.
- There will be a resident brush collection on April 4, 2020, 8AM to 4PM at the Transfer station. Any vehicle with a transfer station sticker may enter and drop off brush.
- Reminder that nomination papers are available for positions on this year's May 19 annual town election. Papers are due at the end of March. A number of races remain uncontested. The Town Clerk's Office has all the information you need about the election. The deadline for nomination papers is March 31.
- Finally, thank you to everybody who worked the polls during last week's Presidential Primary and the early voting that preceded it. It's a lot of work for those involved, but an important part of the democratic process.

2. 7:15 PM Public Comment Period **None**

3. 7:25 PM Vote to accept a donation in the amount of \$1,850 from Maria Silva of North Shore Bank to the Veterans Donation Account **Donation in the amount of \$3,350 Approved 4-0**

4. 7:30 PM Public Hearing: Application for a new All Alcohol Beverages Restaurant Liquor License and Common Victualler License, manager of record, Brett Zimmerman, by Atty. Joseph Devlin for 99 West, LLC d/b/a 99 Restaurant & Pub, located at 245 So. Main Street, Middleton MA 01949 **Approved 4-0**
5. 7:45 PM Discussion of personnel policies, charter and bylaw amendments with Town Counsel, Kate Feodoroff **Discussion**
6. 8:00 PM Vote to accept a grant in the amount of \$1,300 per year from MED-Project to the Middleton Police Department; funds will be used to acquire Narcan **Approved 4-0**
7. 8:05 PM Vote to accept a donation of 15 Princeton Elm trees from the Institution for Savings as part of its 200th birthday celebration; estimated value \$7,800 **Approved 4-0**
8. 8:10 PM Update on the April 16, 2020 Special Town Meeting regarding the public facilities complex **Update**
9. 8:15 PM New Business: Reserved for topics that the Chair did not reasonably anticipate would be discussed **Selectman Kosta Prentakis will hold a feed back session Thursday, March 26 from 6:30 to 7:30 PM at the Library**

Upcoming Meetings:

March 24:	Regular BOS meeting
April 2:	Joint w/ Finance Committee FY21 Budget Hearing and Warrant Reading
April 7:	Regular BOS meeting
April 9:	Joint w/ Finance Committee FY21 Budget, if necessary
April 16:	Special Town Meeting for Public Facilities Complex
April 21:	Regular BOS meeting

The Board reserves the right to consider items on the agenda out of order. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Board of Selectmen “Actions Taken” are provided for informational purposes only. They are not a substitute for minutes.