

**COMMITTEE CHARGE & MISSION**  
**MASTER DEVELOPMENT PLANNING COMMITTEE**  
**APRIL 4, 2019**

The Middleton Board of Selectmen seeks volunteers to serve on the Master Development Planning Committee. Working with the Town's design consultants, the Committee will develop a layout of the property at 105 South Main Street that will become the Municipal Complex. The Municipal Complex is anticipated to include a Fire Station, Police Station, Community/Senior Center/Council on Aging, and Town Offices. This work continues the work described in a report by Gienapp Design Associates, dated October 10, 2017.

The Committee's work will include laying out the general locations of buildings, parking, access/egress driveways, underground utilities, and common/green spaces. An extensive outreach process is anticipated to ensure broad public participation and input leading to consensus of how the site should be laid out and developed. The Committee members will serve through the end of the master development planning process at which point it is anticipated that the committee will be dissolved and a permanent building committee will be appointed. During its deliberations the Committee shall be mindful of the municipal facilities planning principles described in the Master Plan Committee bylaw, chapter 53-2(C) of the Middleton Code.

The Board of Selectmen seeks up to 9 members with diverse backgrounds and expertise, including but not limited to engineering/surveying, finance, architecture, landscape design/architecture, site planning, project management, and construction. Members should anticipate frequent meetings, including public input meetings with residents and other stakeholders.

Residents interested in serving on the Committee are invited to submit a Talent Bank application to [andrew.sheehan@middletonma.gov](mailto:andrew.sheehan@middletonma.gov).

Talent Bank applications are available at  
<https://www.middletonma.gov/DocumentCenter/View/567/Talent-Bank-Application-PDF?bidId=>