



## BOARD OF SELECTMEN

Town of Middleton  
48 South Main Street  
Middleton, Massachusetts  
01949-2253  
978-777-3617  
[www.middletonma.gov](http://www.middletonma.gov)

### GIFTS AND GRANTS ACCEPTANCE POLICY ADOPTED FEBRUARY 26, 2019

#### I. Purpose

Gifts and grants of funds are governed by Massachusetts General Law Chapter 44, section 53A; gifts of tangible property are governed by Massachusetts General Law Chapter 44, section 53A½.

This policy establishes procedures for the acceptance of gifts and grants.

#### II. General Policy

1. Grants shall be managed to comply with the laws, regulations, and guidance of the grantor and all gifts and donations shall be managed and expended according to the wishes of the donor.
2. All gifts and grants shall be evaluated for suitability and consistency with Town policies. All gifts and grants of \$500 or more shall be formally accepted by vote of the Board of Selectmen.
3. Gifts and grants of less than \$500 may be accepted by the employee, board, or committee without vote of the Board of Selectmen.
4. Cemetery Perpetual Care funds are governed by Chapter 114, Section 25 of the Massachusetts General Laws and are not governed by this policy.
5. All expenditures of gifts or grants are made through the Town standard procurement and bills payable procedures.

#### MIDDLETON BOARD OF SELECTMEN

Kosta E. Prentakis, Chairman

Timothy P. Houten

Todd Moreschi

Richard Kassiotis, Clerk

Brian M. Cresta

Andrew Sheehan, Town Administrator