



**Town of Middleton**  
**Board of Assessors**  
**48 South Main Street**  
**Middleton, Massachusetts 01949**  
**978-774-2099**  
***www.middletonma.gov***

MINUTES OF MEETING  
*May 28<sup>th</sup>, 2019*

**Call to Order:** A regular meeting of the Board of Assessors was held at 48 South Main Street on Tuesday, May 28<sup>th</sup>, 2019. Motion by Ms. Carbone, seconded by Mr. Garber to open the meeting, so voted 3 to 0. Mr. Garber called the meeting to order at 4:12 p.m. A quorum was present. Those in attendance were Chairman of the Board, Jeffrey P. Garber, Board Member, Deborah J. Carbone, newly elected Board Member, Toula Guarino, Assistant Assessor, Bradford Swanson, and Administrative Assessor, Therese A. Fontaine.

**Reorganization of the Board:** Toula Guarino, elected to the Board of Assessors on May 21, 2019, was welcomed by the Board. Ms. Carbone nominated Jeffrey Garber as Chairman and Toula Guarino as Clerk. The nomination of Jeffrey Garber as Chairman was seconded by Ms. Guarino, so voted 3 to 0. The nomination of Toula Guarino as Clerk was seconded by Mr. Garber, so voted 3 to 0.

**Approval of Minutes:** Motion by Ms. Carbone to accept the Open Session Meeting Minutes of May 14<sup>th</sup>, 2019 as written. The motion was seconded by Mr. Garber and passed with a vote of 2 to 0. Ms. Guarino abstained from voting as she was not present at that meeting.

**Signatures for Payroll Warrant #1924:** The Chairman reviewed, approved, and signed the payroll warrant.

**Motor Vehicle Commitments and Warrants:** Motor Vehicle Commitments 2019-3 and 2019-99 were presented to the Board. After review, the Commitments, Warrants, and Notices of Commitment were signed by the Board. This is a housekeeping issue with no vote necessary.

**Overlay Surplus Transfer Request:** Motion by Ms. Carbone to transfer the sum of \$199,027 from Overlay Reserve. The motion was seconded by Ms. Guarino, so voted 3 to 0. The Overlay Transfer Request was signed by the Board.

**New Business:** The Administrative Assessor briefed the Board on a phone call she received that morning from a taxpayer whose motor vehicle excise tax abatement application was denied by the Town of Danvers. The Board discussed the ongoing problem of excise tax bills for residents of Ferncroft Tower that are improperly registered and thus incorrectly assigned to Danvers based on the mailing address. Ferncroft Tower is located in Middleton with a residential address of 40 Village Road, but the mailing address for all units at the Tower is Danvers. The discussion included steps that the Assistant Assessor and Administrative Assessor have already taken such as meeting with the Danvers Board of Assessors, and informative letters to new residents of Ferncroft Tower.

The next meeting will be tentatively scheduled for Tuesday, June 11<sup>th</sup> at 4:00 p.m.

**Public Comment:** No members of the public were in attendance.

**Executive Session to discuss non-public records:** Motion by Ms. Carbone to enter Executive Session, seconded by Ms. Guarino. The Chairman, Mr. Garber, announced that the Board would be going into Executive Session under Massachusetts General Laws Chapter 30A, Section 22(f) to review the Executive Session Minutes of May 14<sup>th</sup>, 2019 and under Massachusetts General Laws Chapter 30A, Section 21(a), Purpose 7 to discuss abatement applications for real estate tax. The Board will not reconvene in Open Session. Roll call by Mr. Garber. Ms. Carbone voted yes. Ms. Guarino voted yes. Jeffrey Garber voted yes. The motion passed unanimously with a vote of 3 to 0. The Board entered into Executive Session at 4:38 p.m.

Respectfully submitted,

Therese A. Fontaine  
Administrative Assessor

**Documents/Exhibits either distributed to the Board of Assessors before the meeting or used at the meeting:**

Agenda

Open Session Meeting Minutes from May 14<sup>th</sup>, 2019

Payroll Warrant #1924

Motor Vehicle Commitments 2019-3 and 2019-99, and Respective Warrants and Notices of Commitment

Overlay Transfer Request

ACCEPTED AS WRITTEN this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Pursuant to the "Open Meeting Law," M.G.L. c.30A, §22(a), and "Public Records Law," M.G.L. c.66, §5A, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.