



50 Fort Avenue  
P.O. Box 989  
Salem MA 01970  
978-744-4550  
Fax: 978-741-0478

*South Essex Sewerage District*



## MEMORANDUM

July 7, 2023

TO: Ilene Twiss, Town Clerk  
Town of Middleton  
Email: [notices@middletonma.gov](mailto:notices@middletonma.gov)  
Fax No.: 978-774-6167

FROM: Amy J. Traynor, Clerk  
South Essex Sewerage District

RE: Notice of Meeting of the South Essex Sewerage Board  
on July 12, 2023

### Message:

In accordance with the Open Meeting Law, M.G.L. c. 30A, s. 20 (b), we are filing the enclosed meeting Notice with your office.

**Please post the Notice today.** The manner of posting should be the same one that you use for meetings of local public bodies as approved by the Attorney General under the Open Meeting Law.

Thank you for your assistance.

If you did not receive a complete transmission, please call me at: 978-744-4550, ext. 123.

COMMONWEALTH OF MASSACHUSETTS  
SOUTH ESSEX SEWERAGE DISTRICT  
50 FORT AVENUE  
SALEM, MASSACHUSETTS 01970

NOTICE OF MEETING OF THE SOUTH ESSEX SEWERAGE BOARD

DATE: July 12, 2023  
TIME: 1:30 PM  
PLACE: 50 Fort Avenue, Salem  
Administration Building, First Floor  
Board Room

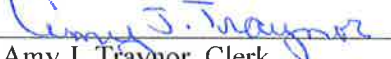
To join meeting by phone through GoToMeeting, dial in at +1 (224) 501-3412  
Access Code: 573-249-877

The following is a list of the topics reasonably anticipated to be discussed at the Meeting as of the date of this Notice. The order in which the topics will be discussed may change. Other items that arise between the date of this Notice and the Meeting may also be discussed.

1. Call to Order
2. Approve Warrants
3. Review/Approve Agreement for Auditing Services
4. Act on Encumbrances and other End of Fiscal Year Matters
5. Review/Approve of Items to be Disposed of as Surplus Supplies
6. Review/Approve Filling Vacant Position of Accounting Assistant
7. Division Head Reports
8. Old, New, On-Going Business
9. Adjournment

Michael R. Parsons, P.E.  
Chairman

Copy sent to each City/Town Clerk in the  
the District for Filing and Posting

By   
Amy J. Traynor, Clerk  
July 7, 2023 11:30 AM