

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Finance Subcommittee

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Wednesday, May 2, 2018
5:30 p.m.

AGENDA

1. *Call to Order*
2. *Approval of Meeting Minutes*
The Subcommittee will consider approval of meeting minutes for the Finance Subcommittee meeting of April 4, 2018.
3. *Fiscal Year 2017 Audit Report – Giusti, Hingston & Company*
Administrative Recommendation: Fiscal Year 2017 Audit Report received from Giusti, Hingston & Company. The administration recommends accepting the report as submitted.
4. *Financial Statements*
Administrative Recommendation: To approve financial statements for January 31, 2018 and February 28, 2018. If approved, the statements will be placed on file for audit.
5. *Non Union Employees Salaries Adjustments*
Administrative Recommendation:
Paraprofessional Salary Increase (FY2019) 2% (\$9,814)
Individually Contracted Employees Increase (FY2019) (other than administrators) 2% (\$5,745)
6. *Establishing Scholarships*
Administrative Recommendation: To accept a donation of \$1,000 to establish the Kameron L. Spiridigliozzi Scholarship.
7. *Stipends for New England Association of Schools & College (NEASC) Chairs*
Administrative Recommendation: To approve a stipend payment of \$2,000 for each of the NEASC Chairs. The funding source will come from the School Committee budget.
8. *Transfer Request*
Administrative Recommendation: To approve a transfer of \$5,000 from the Equine Science budget non instructional equipment to Graphics instructional equipment to purchase a Creaser per recommendation from the Graphic Communications Program Advisory Board and Program Director.
9. *Acceptance of Donations*
Administrative Recommendation:
 - a. To accept the donation of a six month old bearded dragon from Mr. Victor Macedo of Peabody, Massachusetts to the Veterinary Technology Program.
 - b. To accept the donation of miscellaneous glassware and bins from Sanofi-Genzyme of Cambridge, Massachusetts with a value of \$1,051.44 to the Biotechnology Program.
 - c. To accept the donation of a six month old hamster from Ms. Faith Doucette of Gloucester, Massachusetts to the Veterinary Technology Program.
10. Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30 – Sections 18-25).
11. Adjourn

The listing of matters are those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.